

Student Account Policies for Band

Description:

The “**Student Account**” is a complete record of all payments, fund-raiser credits, and expenses related to a student’s participation in the AHS Band Program. A separate account is maintained for each band student. The account is credited each time a student makes a payment or earns credit through fundraising. This credit is then used to meet financial obligations incurred as a band member. Typical expenses include band camp, maintenance fees, travel costs, etc. as approved by the band director. Unlike a bank account, money cannot be withdrawn at will.

Guidelines:

1. The account will list all transactions and include the amount, date, and description.
2. This is **not** a charge account. Sufficient credits should exist to offset an impending expenditure.
3. Each student will receive an itemized statement on a periodic basis. Any suspected errors in a student’s account should be reported within one week of receiving a statement and include a complete explanation of the suspected mistake and any supporting documentation.
4. Credits derived from fundraisers conducted in the name of the Abingdon High School can be used for band-related expenses only.
5. Students wishing to use their account for a general band expense should make a request in writing. Students may not reverse their decision after the money is committed.

Forfeiture and Limitations:

1. Profits or payments into the student account will be first applied to any outstanding deficit. After the deficit has been cleared, credit can then be applied toward paying for a trip or other band expense, etc.
2. It is standard policy not to give refunds. Keep in mind that the boosters encounter expenses well in advance of an event (non-refundable payments for hotels, charter buses, etc.). Budgets and the cost per person are based on the number participating as determined by the number of deposits.
3. A student’s account balance will be carried over each year while enrolled in the band program at AHS.
4. Upon graduation or termination of enrollment in the band program, any funds left in an individual account revert to the booster general fund.
5. The only allowable transfer of funds from one account to another is for currently enrolled siblings or a sibling who will be entering the high school band the following year.
6. Personal funds may not be placed in a student’s individual account except to make payments that are due for band expenses. Any personal funds placed in an individual student account that are not used as specified above shall be considered a donation to the AHS Band Boosters.
7. Contributions will be accepted when made to the band and will be shared between the band and the individual student.

Failure to comply with these policies may result in penalties including loss of privilege to participate in future fundraisers, loss of rank, office, awards or other privileges.